

**Insight School of Oklahoma Special Board Meeting
September 25, 2017 5:00 pm**

**Location: Oklahoma Public School Resource Center (OPSRC)
309 NW 13th, Ste. 103
OKC, OK 73103**

Meeting called to order at 5:16pm.

- I. **Roll Call**
Board Members: Veronica McGowan, Vice-President; James Smith, Secretary/Treasurer; Amy Henderson, Member
Absent: Deanna Gwatney, Board President
- II. **Other:** Sheryl Tatum, ISOK Head of School; Courtney Love, ISOK Operations Manager; Dr. Rebekah Wilkinson
- III. **Call to the public**
None
- IV. **Consideration and possible approval of minutes from the June 20, 2017 Insight School of Oklahoma Regular Board Meeting**
Action: Amy Henderson moved to approve the minutes as presented. James Smith seconded the motion. The motion passed unanimously.
- V. **Training/Updates**
 - a. **Board President Update**
 - b. **Treasurer Update**
 - c. **Head of School**
 - i. **Activity Fund Report** – The activity fund balance at this point is just carry over from last year.
Enrollment is right where the school anticipated it would be. Enrollment is at 401 as of 9/25/2017, with the majority of ISOK students enrolled in HS.
The ISOK teacher of the year, Angela Farris, was recognized at the Teacher of the Year ceremony at the State Fair.
- VI. **Business**
 - a. **Consideration and possible approval to accept resignation of Lealon Taylor, Insight School of Oklahoma Board Member**
Discussion: Lealon Taylor accepted a position with Epic Charter School.
Action: James Smith made a motion to accept Lealon Taylor’s resignation. Amy Henderson seconded the motion. The motion passed unanimously.
 - b. **Consideration and possible approval of election of Mary Raetz to serve on the Insight School of Oklahoma Board for a one year term.**
Action: Amy Henderson made a motion to elect Mary Raetz as an ISOK Board Member with a one year term. James Smith seconded the motion. The motion passed unanimously.

- c. **Consent Docket:**
 - i. **Consideration and possible approval of FY 17 Purchase Order # 94**
 - ii. **Consideration and possible approval of FY 18 Purchase Orders # 64-79**
 - iii. **Consideration and possible approval of Change order 2018-11-11**
 - iv. **Consideration and possible approval of payment of K12 FY18 invoices**
Action: James Smith made a motion to approve the consent docket. Amy Henderson seconded the motion. The motion passed unanimously.
- d. **Consideration and possible approval of FY18 Estimate of Needs**
Action: Amy Henderson made a motion to approve the Estimate of Needs. James Smith seconded the motion. The motion passed unanimously.
- e. **Consideration and possible approval of ISOK Gifted Education Plan**
Discussion: Nicole Ellison, the Gifted Coordinator, called into the meeting by phone to explain the changes to the gifted plan. Last school year ISOK had 2 students identified either through intelligence testing or with testing from their previous school. OEQA pointed out that ISOK was missing out on identifying students through multi-criteria. In the proposed plan, students who show high academic ability in intellectual ability, creative thinking, leadership, performing arts (dance), performance arts (drama), performing arts (music), performing arts (visual arts) can be identified as gifted.
Action: James Smith made a motion to accept the Gifted Education Plan as presented. Amy Henderson seconded the motion. The motion passed unanimously.
- f. **Consideration and possible approval of mathematics and science courses taken at Career Tech**
Discussion: The list includes courses acceptable based on Oklahoma Higher Learning Access Program (OHLAP) requirements.
Action: Amy Henderson made a motion to approve the list of mathematics and science courses taken at Career Tech. James Smith seconded the motion. The motion passed unanimously.
- g. **Consideration and possible approval for Nicole Ellison, in the capacity of ISOK's Title I Coordinator to sign all the current fiscal year expenditure reports, disbursements, and cash receipts filed with the Oklahoma Department of Education (OSDE) for the purpose and objectives set forth in the terms and conditions of the federal award(s).**
Discussion: The state has given schools the option to approve a signer for Title I expenditures in the state system.
Action: Amy Henderson made a motion to approve Nicole Ellison to sign all the current fiscal year expenditure reports, disbursements, and cash receipts filed with the OSDE for the purpose and objectives set forth in the terms and conditions of the federal awards. James Smith seconded the motion. The motion passed unanimously.
- h. **Consideration and possible approval of revision to Graduation Policy**
Action: Amy Henderson made a motion to approve the Graduation Policy with an amendment to the first sentence to add the statement, "Students must complete 23 credits pursuant to Oklahoma statute 70 O.S. § 11-103.6, participate in all assigned state testing. James Smith seconded the motion. The motion passed unanimously.
- i. **Consideration and possible approval of revision to Application/Enrollment/Lottery Policy**
Discussion: Currently ISOK closes enrollment in the fall and does not backfill. The proposed policy allows for enrollment at the end of the grading period. For this first year, the plan is to open enrollment mid-year to see how it goes.

Action: James Smith made a motion to approve the revision to the Application/Enrollment/Lottery Policy. Amy Henderson seconded the motion. The motion passed unanimously.

j. Discussion of 2018 ISOK Graduation location

Discussion: ISOK staff would like to hold graduation at the same facility as last year. Unless the board has any concerns, they would like to go ahead and book the facility. The board liked the facility and thought it would be a good location for this year and moving forward.

k. Discussion of OEQA School Review

Discussion: Each board member received a booklet that includes all the recommendations and commendations from the OEQA. Sheryl Tatum shared some of the highlights. At an upcoming board meeting they will discuss which recommendations the board will accept, accept with modifications, or reject completely.

l. Consideration and possible approval of 2017-2018 Board Goals

Discussion: The board goals are based on feedback from the last couple of meetings. ISOK is up for renewal again, so these goals will be one year goals.

Discussion: Change goal 2 to read "Collect baseline data on the number of students attending post-secondary education programs." Add a goal to include stakeholder in board meetings. "Include stakeholder interaction in at least three board activities by June 2018."

Action:

James Smith made a motion to approve the goals with amendments discussed above. Amy Henderson seconded the motion. The motion passed unanimously.

m. Discussion of 5 Year Goals

Discussion: Sheryl Tatum and Audra Plummer attended the AdvancEd conference a few weeks ago. The process has changed. The new goal of AdvancEd is that the school comes out of the accreditation process with five-year strategic plan goals. Some ideas that the board members posed as possible goal topics include post-secondary opportunities, student graduation/retention rates, teacher quality/preparedness, and fiscal opportunities.

VII. New Business

The ISOK meeting is currently scheduled on November 16th, but Sheryl Tatum will be out of town. Sheryl Tatum asked if the board members can all meet on November 9th instead. All said yes, but asked her to move the meeting time back to 6:00.

She also notified the ISOK board that the Statewide Virtual Charter Schoolboard met last Friday and passed a motion to amend all virtual school's contracts with the SVCSB to stop collecting their fee after they have met a specified budget threshold.

VIII. Adjourn

James Smith made a motion to adjourn the meeting at 6:30. Amy Henderson seconded the motion. The motion passed unanimously.