

**Insight School of Oklahoma Special Board Meeting
February 27, 2018 5:30 pm**

**Location: Oklahoma Public Resource Center
309 NW 13th St #103
Oklahoma City, OK 73103**

Meeting called to order at 5:38 pm.

I. Roll Call

Board Members: Veronica McGowan, Vice-President; James Smith, Secretary/Treasurer;

Mary Raetz, Member

Absent: Deanna Gwatney, Board President; Amy Henderson, Member

Other: Sheryl Tatum, ISOK Head of School; Courtney Love, ISOK Operations Manager;

Dr. Rebekah Wilkinson, Executive Director Statewide Virtual Charter School Board; David Harp, Treasurer

II. Call to the public

Dr. Rebekah Wilkinson shared a research project that the Statewide Virtual Charter School Board initiated to inform three questions: why are students choosing online learning, what benefits are they gaining, what challenges are they experiencing. Dr. Wilkinson passed out a report to the ISOK board members. She encouraged them to review the entire report, but pointed out that there is a comprehensive summary on page 5.

III. Consideration and possible approval of minutes from the November 9, 2018 Insight School of Oklahoma Regular Board Meeting

Action: James Smith made a motion to accept the minutes as approved. Mary Raetz seconded the motion. The motion passed unanimously.

IV. Training/Updates

a. Board President Update

Discussion: None

b. Treasurer Update

Discussion: David Harp shared the treasurer's report for the month of January. ISOK did receive a bump in funding at mid-year. David Harp mentioned that there will be a slight decrease in state funding coming up soon which will result in a small allocation cut.

c. Head of School

i. Activity Fund Report

There was one donation to the Activity Fund and there was also a fund raiser for the teachers. They were able to wear jeans to the February PD for \$5.00.

Discussion:

Audra Plummer, Interim ISOK Principal, shared the focus of ISOK for the spring blocks. Pass rates are increasing and students are coming to class.

V. Business

a. Consent Docket

i. Consideration and possible approval of FY 2018 purchase orders #93-109

ii. Consideration and possible approval of payment of FY 18 K12 invoices

Action: James Smith made a motion to approve the Consent Docket. Mary Raetz seconded the motion. The motion passed unanimously.

b. Consideration and possible approval of FY 18 Supplemental Appropriations

Action: James Smith made a motion to approve FY 18 Supplemental Appropriations. Mary Raetz seconded the motion. The motion passed unanimously.

c. Consideration and possible approval of Jenkins & Kemper, CPAs, P.C. for the FY 18 school financial audit

Action: James Smith made a motion to approve Jenkins & Kemper. Mary Raetz seconded the motion. The motion passed unanimously.

d. Consideration and possible approval of revision to FY 18 budget

Discussion: Sheryl Tatum explained that in May of each year when the budget is created for the following school year it is a projection based on trends from previous years. Now that ISOK has received the mid-year allocation, the budget has been revised to reflect the adjustment.

Action: Mary Raetz made a motion to approve the revised FY 18 budget. James Smith seconded the motion. The motion passed unanimously.

e. Consideration and possible approval of ISOK Application for Charter Reauthorization

Discussion: Sheryl Tatum summarized each section of the reauthorization. The reauthorization is ISOK's opportunity to explain some of the things they are already doing well and outline goals/plans for moving forward. The mission and vision of ISOK as an alternative school is different than other virtual schools. Financial and organizational areas are ISOK's current strength. Student achievement/academics is ISOK's greatest opportunity for growth. Sheryl Tatum mentioned that she would like the board to think about adding 6th grade to ISOK's grade band and to explore the possibility of trying trimester or semester long course offerings instead of blocks. James Smith suggested developing partnerships with community agencies to meet the five-year goals. For #1 and #3, Sheryl Tatum would like to pull in community agencies. For #2, Veronica McGowan suggested walk-throughs to gather data on the strategies that teachers are using to engage students in CC. The ultimate goal is for students to achieve more. The strategies will fall underneath that goal.

James Smith identified a grammar issue on Page 19 and Veronica McGowan noticed that Lealon Taylor's name should be removed from the board signature page and Mary Raetz' name should be added.

Action: James Smith made the motion to approve with the edits discussed above. Mary Raetz seconded the motion. The motion passed unanimously.

f. Consideration and possible approval of school calendar for school year 2018-2019

Action: James Smith made a motion to approve the 2018-2019 SY calendar as presented. Mary Raetz seconded the motion. The motion passed unanimously.

g. Discussion of revision to ISOK Board Policy 3010: Attendance

Discussion: Bill Hickman, ISOK Attorney, worked on this policy for ISOK. This policy was developed to implement the state's virtual attendance law. The attendance law is based on quarterly attendance. Sheryl Tatum will present revisions to the attendance policy at the April board meeting for possible approval.

h. Discussion of revision to ISOK Board Policy 3070: Truancy

Discussion: This policy was developed to help with the fact that attendance is not calculated until the end of the quarter. Bill Hickman explained that the truancy policy works in conjunction with the Attendance Policy. ISOK will continue to review the data to determine an appropriate number of required assignments/CC sessions. Sheryl Tatum will present revisions to the truancy policy at the April board meeting for possible approval.

i. Consideration and possible approval of ISOK Board Policy 3160: Residency

Action: James Smith made a motion to approve the policy with the change of "the parent" to "a parent." Mary Raetz seconded the motion. The motion passed unanimously.

VI. Adjourn

Action: James Smith made a motion to adjourn the meeting at 6:48 pm. Mary Raetz seconded the motion. The motion passed unanimously.